

RANGE of PUNCTUATION - **COMMA**

Connectives at the beginning

Try these: Although ...; Even Though...; Despite...; When...; If...; Because...

Use a verb to extend a sentence

e.g. Students sit at home, trying to do impossible homework for hour after hour.

Use a phrase at the beginning.

e.g. To be honest, ...; In the corner of the room,...; In the early evening

Or just an adverb

e.g. Eventually, the student will give up.

RANGE of PUNCTUATION - **SEMI-COLON**

May be used to separate two sentences that are very closely-related.

The **second part** should be a **sentence**.

e.g. They love pasta; I can't stand it.

It can be used creatively.

e.g. The children were wet; it had been raining.

(The second clause helps the reader to make sense of the first clause).

(It helps sometimes to think that the semi-colon could replace a conjunction like and/but/so/because).

A RANGE OF MORE COMPLEX PUNCTUATION

RANGE of PUNCTUATION - **COLON**

A **colon** is most often used in front of a list.

The front sentence should make sense on its own and the list should follow naturally.

e.g. There are three great virtues in life: faith, hope and charity.

RANGE of PUNCTUATION - **DASH and ELLIPSIS**

Both are used to show a break in thought. The **dash** can provide a dramatic pause.

e.g. Plans have been made – plans that cannot be revealed at this time.

An **ellipsis** shows that something has been left out.

e.g. Um...I'm not sure that's true.

You went to the party and...?

