

1st November 2017

Dear parent/carer,

I can confirm that your child has a place on the trip to France. Your deposit of £50 has now been taken as the first instalment of the £310, which is the total cost of the French trip.

To help you to pay the outstanding amount, we suggest the following instalments:

- November : £50
- December : no payment due to Christmas
- January : £50
- February : £50
- March : £50
- April : £60

Please use Parent pay for these payments. It would be ideal if you could pay the amount at the beginning of each month. If you are unclear about any of this information, then please contact me at school. I know we leave in July but lots of payments need to be made way ahead of this time. I will also get in touch in a few months as I'll need to get information from you regarding medical and dietary matters.

Yours sincerely,

M Tilson

Margaret Tilson
Head of MFL