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**Headteacher:** Mr J Parr BA Hons

### **Yr10 Work Experience July 2022**

Dear Parent/Carer

Church Stretton School believes that work placements are incredibly important to allow your child to have an experience of the working world and to see what life is like outside the school environment. We are pleased to announce that, at the time of writing and unless we face any restrictions, Work Experience placements for Yr10 students will take place from **Wednesday 13<sup>th</sup> - Tuesday 19<sup>th</sup> July 2022** to run alongside Enrichment Week.

Whilst we are grateful each year for those parents who support their children in seeking a suitable placement, we feel it is vital for the pupils to make the initial contact themselves. You should start seeking a placement as soon as possible. Information is on the school website under the Careers section:

<http://www.churchstretton.shropshire.sch.uk/year-10-work-experience>

Once a placement has been secured your son/daughter should complete a yellow Work Experience Placement Form so insurance checks can be made and then the information be passed onto Education Business Links for the health and safety checks to take place. They will then receive final confirmation via the school that they can attend.

We strongly recommend that students do not go back to their own primary school as it is a place they are already familiar with. A selection of placements used in recent years is the school website, along with an example template letter which can be used to send to employers. There is no guarantee that these places will be available again and early application is recommended. If an employer tells you that they cannot offer a place in work experience week but could do it during the school holidays, please contact Mr Overton

It should be remembered that students must make their own transport arrangements. You may of course wish to arrange something further away from home, but parents will need to negotiate with us directly if this is the case. All placements need to be confirmed at least three months before the work experience week to allow the EBL to complete Health and Safety checks. Those further a field do take longer to complete so need to be in by 28<sup>th</sup> January 2022 at the latest.

We cannot emphasise enough the impact Work Experience has on students and the contribution it makes to future job and college applications. Feedback from employers is also very useful when writing pupil references in Year 11.

We would be most grateful if you could discuss the content of this letter with your child. More details will be given to students in PSHE lessons. Do not hesitate to contact Mr Overton in the first instance at school if you wish to discuss any queries you might have relating to this scheme.

Yours faithfully

Mr Lee Overton

Work Experience Co-ordinator

**Executive Headteacher**  
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