



**CHURCH
STRETTON
SCHOOL**

SOUTH SHROPSHIRE ACADEMY TRUST

**PARENT TEACHERS
ASSOCIATION**

Minutes from PTA Meeting Jan 24th 2018

1	Present:	Helen Howes - Chair Caroline Terrill – Secretary Ruth Lawrence Helen Davis John Parr	Sam Scott - Treasurer Angela Pownall Eileen Roberts Adrian Holt
2	Apologies:	Gill Farr Karen Holdsworth	Stephen Nockolds Lauren Slatter
3	Matters arising from previous minutes	There were no actions from the previous meeting	
4	Charity status and HMRC	It was agreed that the PTA needed to register with the Charities commission now the income is over £5000 per year. Also, if a registered charity we can claim gift aid and for the Mynd Drover this could bring a large increase in income. There is a tight deadline as the Mynd Drover will be opening for entries very soon. Action: Sam to send Ade login information for the PTA association to get more information Action: Ade to investigate registering as a charity and gift aid donations.	
5	Easy-fundraising administrator	Caroline has agreed to take on the role of Easyfundraising administrator. Action: Caroline to contact Sam Cole to gain the access.	
6	Facebook	Tom Wise and Debbie Lowther are putting together a marketing plan for the school that is likely to include Twitter and Facebook to publicise the school. It has also been suggested that the PTA should have a Facebook page to publicise the PTA and give reminders about meetings. Action: Ruth and Angela to look at current PTA Facebook page and set up Angela as administrator	
7	Upcoming events	The Church Stretton community games are to be held on 14 th July 2018 and Alan Fox wanted to know if the PTA wanted to be involved. At a minimum it was thought we should have the PTA board available to show what we do. However, there were some suggestions of a Tombola or Coconut Shy. Action: Caroline to discuss some options with Alan. The Year 7 progress evening is on Thursday 8 th February 2018 from 4-7pm and it would be good to have a PTA presence for the evening. Action: Helen H to update PTA board and can attend from 4-5pm Action: Helen D to update the PTA leaflet Action: Ruth to send Ade the craft fayre poster from last year Action: Caroline to send round an email asking for any volunteers to attend during the rest of the evening. The Year 6 admission interviews are on 19-20 th June 2018, which is just before the Mynd Drover.	

8	Craft Fayre	<p>The craft fayre was a great success and the PTA would like to thank Lauren for doing a fantastic job as Craft Fayre coordinator and it is hoped that she will volunteer for the job again in 2018. We agreed on the date of 17th Nov 2018 for this year and will discuss in a future meeting any improvements that could be made.</p> <p>Thanks to Eileen sitting by the front door during the entire craft fayre, we have approximate numbers attending the Fayre by time:</p> <table data-bbox="357 421 596 645"> <tr><td>9:45-11am</td><td>194</td></tr> <tr><td>11-12noon</td><td>168</td></tr> <tr><td>12-1pm</td><td>150</td></tr> <tr><td>1-2pm</td><td>82</td></tr> <tr><td>2-3pm</td><td>59</td></tr> <tr><td>3-4pm</td><td>9</td></tr> <tr><td>Total</td><td>662</td></tr> </table> <p>Based on this the decision was made to have the fayre run from 10am – 3pm.</p>	9:45-11am	194	11-12noon	168	12-1pm	150	1-2pm	82	2-3pm	59	3-4pm	9	Total	662
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9	Mynd Drover	<p>Helen H and Ade are already busy working on the set up for the Mynd Drover. It was decided not to do a raffle or have t-shirts this year, but maybe in future. We need to have more volunteers on the day this year and will start advertising for this soon.</p> <p>It was agreed that the Mynd Drover will again be raising money towards the lease of the school minibus. However, if we can claim gift aid on entries, we might be able to fund additional requests from the school.</p> <p>Action: John to see if there are any additional items that the school would like funding for. Action: Eileen to ask council for display space on the town A49 crossroads railings to display the banner at Easter.</p>														
10	Date of AGM	<p>The next meeting will be the AGM and it will be on Wednesday 28th February at 5:30pm at the school. After this there will be a further meeting in March in the pub (date to be agreed).</p>														