



**CHURCH  
STRETTON  
SCHOOL**

**SOUTH SHROPSHIRE ACADEMY TRUST**

**PARENT TEACHERS  
ASSOCIATION**

**Minutes from PTA Meeting November 1<sup>st</sup> 2017**

|   |                                       |  |   |
|---|---------------------------------------|--|---|
| 1 | Present:                              | Helen Howes<br>Caroline Terrill – Secretary<br>Ruth Lawrence - Chair<br>Helen Davis  | Lauren Slatter<br>Sam Scott - Treasurer<br>Angela Pownall<br>Eileen Roberts |
| 2 | Apologies:                            | Gill Farr<br>Karen Holdsworth  | Stephen Nockolds  |
| 3 | Matters arising from previous minutes | The only action from the previous minutes was for people to like and share the facebook page as much as possible, which was done.  |   |
| 4 | Craft Fayre                           | <p>Lauren reported that 59 stalls are booked and she has all the details of who needs power and the stall holder requirements. Soon she needs to work on the table plan.</p> <p>We still need more volunteers on the day and there is another message going in the Link this week for this. The raffle tickets were put in envelopes and some of the parents had received them, but some hadn't. Again this was being mentioned in the Link.</p> <p>Caroline needed to confirm numbers to Sylvie for the catering. It was thought that about 300 attended last year, with about 100 stall holders. It wasn't sure how many would want refreshments, but maybe about half. Aim to have tea / coffee available soon after 8am and bacon rolls by 8:30am if possible. It was suggested it was a good idea to create a menu that could be printed out and put up as posters and put on the stalls.</p> <p>It was suggested that we try to keep track of the numbers arriving, possibly by the hour so that we have a better idea of how many people are attending and whether there are particularly slow periods. One suggestion has been to stop the fayre at 3pm from next year.</p> <p>PR and Marketing has gone well and soon the banners will be going up.</p> |   |
| 5 | Upcoming events                       | <p>Thanks mainly to Angela, the PTA had a presence at the Year 6 Open Evening and it was well received and people seemed interested in joining. The PTA board needs some more up to date information before the next event.</p> <p>Year 8 progress evening: 30<sup>th</sup> November 2017<br/>Year 7 progress evening: 8<sup>th</sup> February 2018<br/>Year 6 admission interviews: 19-20<sup>th</sup> June 2018</p> <p>It was also suggested we needed to update the leaflet before the Year 6 interviews so that the new intake can receive the updated leaflet.</p>  |   |
| 6 | A.O.B                                 | <p>We haven't yet received any volunteers for taking on the easyfundraising administrator role, we would push that again after the craft fayre.</p> <p>The Governors would like to extend their thanks to the PTA for funding the table tennis tables. They are well used during the students social time with a wide range of ages playing together</p>   |   |

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| 7 | Date of next meeting / social | The next meeting would be a social event to celebrate another successful craft fayre. It will be held on Wednesday 13 <sup>th</sup> December at 7pm in the Kings Arms. |
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