

Person Specification

Cover Supervisor, Grade 6 (SCP7-11)

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ➤ Teaching Assistant NVQ Level 3 or have completed training of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants) ➤ Teaching Assistant Induction Training 	<ul style="list-style-type: none"> ➤ 5 GCSE's or equivalent, including Maths and English ➤ First Aid qualification
Work or relevant experience	<ul style="list-style-type: none"> ➤ At least 4 - 5 years relevant experience working in an educational setting ➤ Experience of classroom administration support ➤ Ability to plan and organise effectively ➤ Ability to work with small groups or an individual pupil 	
Knowledge and understanding	<ul style="list-style-type: none"> ➤ An in-depth and detailed knowledge of school-based education including child development ➤ National learning strategies including Literacy and Numeracy 	
Skills and Abilities (relevant to post)	<ul style="list-style-type: none"> ➤ Ability to supervise whole classes ➤ Good communication skills and ability to relate well to children, staff and parents ➤ Evidence of working well as part of a team ➤ ICT and the willingness to update skills and undertake further training ➤ Ability to observe, monitor and provide 	

	<p>constructive feedback on pupils' progress.</p> <ul style="list-style-type: none"> ➤ Specialist skills, training, or experience e.g. Art, Music, ICT, display etc. ➤ Sufficiently fluent in spoken English to ensure effective performance in the role 	
Personal Qualities	<ul style="list-style-type: none"> ➤ Ability to bring to the role, initiative, enthusiasm and commitment ➤ Flexibility and reliability ➤ Willingness to develop skills with further training 	
Special Conditions	<ul style="list-style-type: none"> ➤ Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check. 	