

May 2017

Dear Parents and Carers,

We are delighted that you have chosen our school and that the admissions process is now at an end and look forward to welcoming you to the school and working with you over the next five years. We realise that this can be an anxious time for both parents and students. We want to reassure you that we will do all we can to ease the transfer process. We will make it our business to give you as much information as possible but please do not hesitate to get in touch if you have any questions or concerns. Outlined below are some important dates and we will be contacting you again with further information.

Over the next few weeks Ms Moore, Assistant Head of School and Mr Ward (SENDCo from September) will be visiting your son/daughter at their primary school. The purpose of this meeting is to explain the transfer process and deal with any queries your child may have.

The transfer process then continues with two important events in late June.

- **On Tuesday, 20th June** all Year 6 pupils will be involved in our New Intake Day.
- **Tuesday, 20th June and Thursday, 22nd June** – New Intake Admission interviews will be held for parents and pupils. These will be 15 minute interviews with the Senior Leadership team and House Leaders, starting at 4pm until 5.30p.m. You will be allocated an interview time nearer the date.

We will send further details, including transport arrangements for New Intake Day, closer to the time.

Enclosed with this letter is a Personal Information Form and card for you to complete and return to Mrs Floyd, at the school office, as soon as possible, but by either Tuesday 20th June or Thursday, 22nd June at the latest. It is important for us to have all personal information on your child, especially emergency contacts, medical details, medical consent and **an email address** to send all correspondence home.

Please note we will be offering the opportunity for your son/daughter to attend Year 7 Bushcraft Camp on 7th – 8th September. We have found this a great way of students getting to know each other quickly and settling in to their new school.

All our Transition Information will be available on our school website www.churchstretton.shropshire.sch.uk Please take some time to look at our website and the Admissions area, in particular.

Best wishes.

Yours sincerely,

Mr John Parr
Head of School