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Headteacher: Mr J Parr BA Hons

Wednesday, 8 February 2023

Dear Parents/Carers,

Berlin Trip 2-6th November 2023

I am delighted to inform you that we have sufficient interest to run the Berlin trip in November 2023. This trip will take place during the Autumn half term.

We will be offering 35 places in total; The safety of our students is paramount and therefore we limit the number of students to 35 to ensure a 1:10 staff/student supervision ratio. In the interest of fairness, should the number of students exceed this number I will draw the 35 names from a 'hat'. If a draw is necessary, it will be made soon after the deadline.

The full cost of the trip will be £615 per student; this includes flights, airport transfers and half board accommodation. As we need to make a confirmed booking on the flights, I am asking for an initial payment of £150 to be paid to reserve a place on the trip. We will then put in place a staged payment plan to assist your budgeting; however, if we do not receive sufficient interest to go ahead or cannot offer students a place then this will be refunded.

If you would like your son/daughter to be considered for this exciting opportunity, please confirm using Parentpay by the Thursday 16th February You will need to confirm on Parentpay your child's full name, as appears on their passport.

Please be aware that deposits received after this date cannot be guaranteed a place and that paying a deposit will lead us to confirm places; withdrawing once numbers are confirmed and bookings have been made could leave you liable to pay the full costs. If the price does change (this is dependent on final numbers) between now and confirmation of booking, you will be informed before making any final decisions.

All payments will need to be made online at www.ParentPay.com through your activated account. If you do not have access to the internet, you will need to contact the school to request a barcoded letter and pay at local stores where you see the PayPoint logo (please be aware that payment in stores may take up to 48 hours to appear on our account so letting us know you want to apply for a place is recommended).

Important Information, Please read carefully

The UK has now left the European Union and there are some changes to the rules for UK citizens travelling to the EU, Iceland, Switzerland, Norway or Liechtenstein.

Passports

On the day you travel, all UK passports must have 6 months of validity left and be less than 10 years old (even if it has 6 months or more left)*.

Healthcare

If you have a European Health Insurance Card (EHIC) you can continue to use this until it expires. If you do not have an EHIC or it has expired, you can apply for a Global Health Insurance Card (GHIC). Please visit the NHS website for further information

Please do not hesitate to contact me if you have any further questions regarding the trip,

Yours Sincerely

Miss L Sollars

Head of Humanities