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Headteacher: Mr J Parr BA Hons

Wednesday, 25 May 2022

Dear parents,

I am delighted to inform you that we are intending to run the Berlin trip in 2022. The proposed dates are the **15-19th December 2022** (please note this runs into the Christmas holiday). We will be looking at the impact of Nazism on Germany as well as the more recent events of the Cold War; the itinerary will include visits to the Brandenburg Gate, the Reichstag, Berlin's Holocaust memorial and the Sachsenhausen concentration camp. As this has moved to December, this is also an opportunity for students to visit the Christmas markets.

We will be offering 35 places in total; The safety of our students is paramount and therefore we limit the number of students to 35 to ensure a 1:10 staff/student supervision ratio. In the interest of fairness; should the number of students exceed this number I will draw the 35 names from a 'hat'. If a draw is necessary it will be made soon after the deadline.

The full cost of the trip will be **£585** per student; this includes flights, airport transfers and half board accommodation. As we need to make a confirmed booking on the flights, I am asking for an **initial payment of £210** to be paid to reserve a place on the trip. We will then put in place a staged payment plan to assist your budgeting; however, if we do not receive sufficient interest to go ahead or cannot offer students a place then this will be refunded.

If you would like your son/daughter to be considered for this exciting opportunity, please confirm using Parentpay by the **6th June 2022**. You will need to confirm on Parentpay your child's full name, as appears on their passport and vaccination status (please see below for German entry requirements).

Please be aware that deposits received after this date cannot be guaranteed a place and that paying a deposit will lead us to confirm places; **withdrawing once numbers are confirmed and bookings have been made could leave you liable to pay the full costs**. If the price does change (this is dependent on final numbers) between now and confirmation of booking, you will be informed before making any final decisions.

All payments will need to be made online at www.ParentPay.com through your activated account. If you do not have access to the internet, you will need to contact the school to request a barcoded letter and pay at local stores where you see the PayPoint logo (please be aware that payment in stores may take up to 48 hours to appear on our account so letting us know you want to apply for a place is recommended).

Important Information, Please read carefully

The UK has now left the European Union and there are some changes to the rules for UK citizens travelling to the EU, Iceland, Switzerland, Norway or Liechtenstein.

Passports

On the day you travel, all UK passports must have 6 months of validity left and be less than 10 years old (even if it has 6 months or more left)*.

*Please note that this does not apply to Ireland – you can continue to use your passport as long as it's valid for the duration of your stay.

Healthcare

If you have a European Health Insurance Card (EHIC) you can continue to use this until it expires. If you do not have an EHIC or it has expired, you can apply for a Global Health Insurance Card (GHIC). [Please visit the NHS website for further information](#)

Covid

We are covered for individuals needing to drop out of the trip in the following circumstances:

- * Because a Qualified Medical Practitioner has diagnosed them as positive for Covid-19 within up to 14 days of departure
- * Because they have been hospitalised due to Covid-19 within up to 28 days of departure
- * Because they have been told to self-isolate by NHS Test and Trace for a period of time that prevents them from taking part in the trip.

The insurance also covers reasonable additional costs of accommodation and flights should an individual contract Covid-19 and have to self-isolate while abroad. And the policy also covers reasonable additional costs to account for a family member to come across or a group leader/teacher to stay with the individual.

Vaccinations

As we are now moving into a period of expected stability, we are expecting most countries to require visitors aged 12 and over to be fully vaccinated. This requirement for country entry is likely to be in play for many months, potentially into 2023 and beyond as we all learn to live with Covid.

As part of the booking process, we will need confirmation that students are/will be fully vaccinated. If your child has not yet received their first vaccination, this should be arranged promptly.

Please do not hesitate to contact me if you have any further questions regarding the trip,

Yours Sincerely

Miss L Sollars

Head of Humanities