



SHROPSHIRE COUNTY COUNCIL EDUCATION COMMITTEE

CHURCH STRETTON SCHOOL TEL: (01694) 722209 FAX: (01694) 722417
SHREWSBURY ROAD Email: office@churchstretton.shropshire.sch.uk
CHURCH STRETTON
SHROPSHIRE, SY6 6EX

Application for Pupil Leave of Absence From School for Parental Holiday

(Please read the note on the reverse of this form before applying for a term-time holiday)

Name of pupil _____

Tutor Group _____

Address _____

Telephone number _____

Dates _____

and reason _____

Signature of parent/carer _____

Dated _____

Office use only

% attendance _____

seen by Head of Guidance & Welfare _____

agreement reached _____

other outcome _____

Sims Updated

Dated _____

Parents are encouraged **not** to take holidays in term time. If this is unavoidable, the school may authorize a **maximum of 10 days per academic year**. Authorisation is at the discretion of the Head of Guidance & Welfare. The Head of Guidance & Welfare will consider the following points before authorising leave:-

1. The child's previous attendance history.
2. The effect upon learning eg. SATs/exams.
3. The nature of the absence.

***Please note the school will only contact you if the holiday has not been authorised.**



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